





**Brighton & Hove  
City Council**

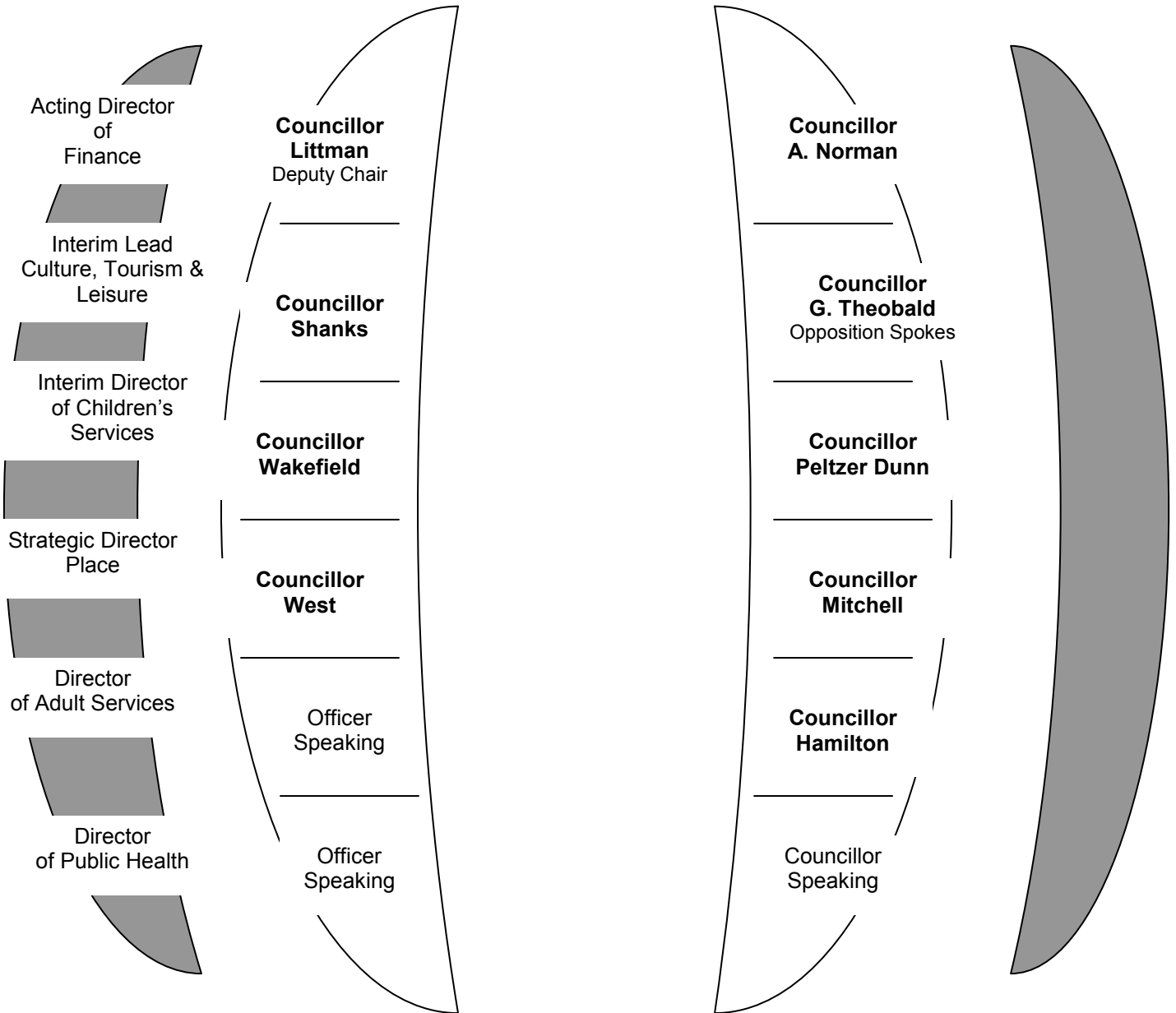
# Policy & Resources Committee

Title:	<b>Policy &amp; Resources Committee</b>
Date:	<b>29 November 2012</b>
Time:	<b>4.00pm</b>
Venue	<b>Council Chamber, Hove Town Hall</b>
Members:	<b>Councillors:</b> J Kitcat (Chair), Littman (Deputy Chair), G Theobald (Opposition Spokesperson), Hamilton, Mitchell (Opposition Spokesperson), A Norman, Peltzer Dunn, Shanks, Wakefield and West
Contact:	<b>Mark Wall</b> Head of Democratic Services 01273 291006 mark.wall@brighton-hove.gov.uk

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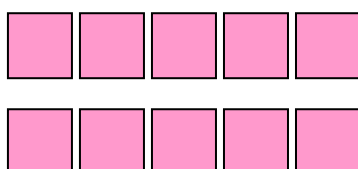
# Democratic Services: Policy & Resources Committee

Monitoring Officer	Councillor J. Kitcat Chair	Acting Chief Executive	Head of Democratic Services
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Public Speaker	Public Speaker
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Public Seating



Press

## AGENDA

### PROCEDURAL MATTERS

#### 71. PROCEDURAL BUSINESS

(a) **Declaration of Substitutes:** Where Councillors are unable to attend a meeting, a substitute Member from the same Political Group may attend, speak and vote in their place for that meeting.

(b) **Declarations of Interest:**

- (a) Disclosable pecuniary interests not registered on the register of interests;
- (b) Any other interests required to be registered under the local code;
- (c) Any other general interest as a result of which a decision on the matter might reasonably be regarded as affecting you or a partner more than a majority of other people or businesses in the ward/s affected by the decision.

In each case, you need to declare

- (i) the item on the agenda the interest relates to;
- (ii) the nature of the interest; and
- (iii) whether it is a disclosable pecuniary interest or some other interest.

If unsure, Members should seek advice from the committee lawyer or administrator preferably before the meeting.

(d) **Exclusion of Press and Public:** To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

**NOTE:** *Any item appearing in Part Two of the Agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.*

*A list and description of the exempt categories is available for public inspection at Brighton and Hove Town Halls.*

#### 72. MINUTES

To consider the minutes of the meeting held on the 11<sup>th</sup> October 2012 (copy attached).

## POLICY & RESOURCES COMMITTEE

Contact Officer: Mark Wall  
Ward Affected: All Wards

Tel: 29-1006

### 73. CHAIR'S COMMUNICATIONS

To receive any communications from the Chair.

### 74. CALL OVER

- (a) Items (77 – 101) will be read out at the meeting and Members invited to reserve the items for consideration.
- (b) Those items not reserved will be taken as having been received and the reports' recommendations agreed.

## GENERAL MATTERS

### 75. PUBLIC INVOLVEMENT

15 - 20

To consider the following matters raised by members of the public:

- (a) **Petitions:** to receive any petitions presented by members of the public to the Full Council or at the meeting itself.
- (b) **Written Questions:** to receive any questions submitted by the due date of 12 noon on the 22<sup>nd</sup> November 2012.
- (c) **Deputations:**
  - (i) To receive the following deputation referred from the Council meeting held on the 25<sup>th</sup> October 2012, concerning the No. 52 Bus Service – Lead Petitioner Mr. S. Wedd (copy attached);
  - (ii) To receive the following deputation referred from the Council meeting held on the 25<sup>th</sup> October 2012, concerning the No. 52 Bus Service – Lead Petitioner Miss. A. Tsapparelli (copy attached);
  - (iii) to receive any deputations submitted by the due date of 12 noon on the 22<sup>nd</sup> November 2012.

### 76. MEMBER INVOLVEMENT

21 - 24

To consider the following matters raised by Members:

- (a) **Petitions:** to receive any petitions submitted to the full Council or at the meeting itself;
  - (i) Petition concerning the No.52 Bus Route presented to the Council meeting on the 25<sup>th</sup> October 2012 by Councillor Simson:

## POLICY & RESOURCES COMMITTEE

“We the undersigned, ask Brighton and Hove City Council to reconsider the cuts to the 52 bus route which are affecting our children in this village trying to get to Cardinal Newman school and BHASVIC and our elderly and vulnerable residents who can no longer get a direct service to the hospital or commuters trying to get to the railway station.”

- (b) **Notices of Motion:** to consider the following Notices of Motion referred from the Council meeting held on the 25<sup>th</sup> October 2012 (copies attached):
- (i) Fuel Poverty (copy attached);
  - (ii) Fracking (copy attached).

### FINANCIAL MATTERS

#### 77. TARGETED BUDGET MANAGEMENT (TBM) 2012/13 MONTH 7

Report of the Acting Director of Finance (to be circulated).

*Contact Officer:* Nigel Manvell, Jeff Coates *Tel:* 29-3104, *Tel:* 29-2364

*Ward Affected:* All Wards

#### 78. TREASURY MANAGEMENT POLICY STATEMENT (INCORPORATING THE ANNUAL INVESTMENT STRATEGY) 2012/13 - MID YEAR REVIEW 25 - 42

Report of the Acting Director of Finance (copy attached).

*Contact Officer:* Peter Sargent *Tel:* 29-1241

*Ward Affected:* All Wards

#### 79. BUDGET UPDATE AND SAVINGS 2013/14

Report of the Acting Director of Finance (copy to be circulated).

*Contact Officer:* Nigel Manvell *Tel:* 29-3104

*Ward Affected:* All Wards

#### 80. COUNCIL TAX DISCOUNTS AND EXEMPTIONS REFORM 43 - 90

Report of the Acting Director of Finance (copy attached).

*Contact Officer:* Paul Ross-Dale *Tel:* 01273 - 29 - 1969

*Ward Affected:* All Wards

## **POLICY & RESOURCES COMMITTEE**

- 81. COUNCIL TAX SUPPORT SYSTEM - PROPOSED FINAL SCHEME** **91 - 200**
- Report of the Acting Director of Finance (copy attached).
- Contact Officer: John Francis* *Tel: 29-1913*  
*Ward Affected: All Wards*
- 82. APPROVAL FOR THE CITY COUNCIL TO BE THE ACCOUNTABLE BODY FOR THE £24M PRIZE FROM THE TECHNOLOGY STRATEGY BOARD FUTURE CITIES COMPETITION** **201 - 224**
- Report of the Strategic Director; Place (copy attached).
- Contact Officer: Emma McDermott* *Tel: 29-6805*  
*Ward Affected: All Wards*
- 83. THREE YEAR STRATEGIC GRANTS 2013-16: DECISION ON FULL BID APPLICATIONS** **225 - 238**
- Report of the Interim Lead for the Chief Executive's Services (copy attached).
- Contact Officer: Jonathan Best* *Tel: 29-1114*  
*Ward Affected: All Wards*
- STRATEGIC & POLICY MATTERS**
- 84. CITY PERFORMANCE PLAN AND ORGANISATIONAL HEALTH REPORT 2012/13 6 MONTH UPDATE** **239 - 276**
- Report of Interim Lead, Chief Executive's Services (copy attached).
- Contact Officer: Paula Black* *Tel: 29-1740*  
*Ward Affected: All Wards*
- 85. DRAFT SUSTAINABILITY ACTION PLAN** **277 - 384**
- Report of the Strategic Director; Place (copy attached).
- Contact Officer: Thurstan Crockett* *Tel: 29-2503*  
*Ward Affected: All Wards*
- 86. ADVERTISING & SPONSORSHIP**
- Report of the Interim Lead, Chief Executive Services (to be circulated).
- Contact Officer: Jake Barlow* *Tel: 29-0395*  
*Ward Affected: All Wards*
- 87. LIVING WAGE ACCREDITATION** **385 - 394**
- Report of the Acting Chief Executive (copy attached).
- Contact Officer: Matthew Wragg* *Tel: 29-3944*  
*Ward Affected: All Wards*

## POLICY & RESOURCES COMMITTEE

### CONTRACTUAL MATTERS

- 88. LOCAL SUSTAINABLE TRANSPORT FUND - UPGRADE OF THE REAL TIME PASSENGER INFORMATION (RTPI) SYSTEM** **395 - 406**
- Report of the Strategic Director; Place (copy attached).
- Contact Officer: Rob Dickin* *Tel: 29 - 2233*  
*Ward Affected: All Wards*
- 89. PROCUREMENT OF TEMPORARY ACCOMMODATION - FRAMEWORK AGREEMENTS AND APPROVED LIST OF PROVIDERS** **407 - 438**
- Report of the Strategic Director; Place (copy attached).
- Contact Officer: Sylvia Peckham* *Tel: 293318*  
*Ward Affected: All Wards*
- 90. INSURANCE TENDER 2013** **439 - 444**
- Report of the Acting Director of Finance (copy attached).
- Contact Officer: Steve Frost* *Tel: 291634*  
*Mark Ireland* *Tel: 291240*  
*Ward Affected: All Wards*
- 91. ROYAL PAVILION AND MUSEUMS CATERING CONTRACT** **445 - 452**
- Report of the Interim Lead, Culture, Tourism & Leisure (copy attached).
- Contact Officer: Janita Bagshawe* *Tel: 29-2840*  
*Ward Affected: All Wards*
- 92. HIGHWAY GULLY AND SOAKAWAY CLEANSING CONTRACT. RE-TENDERING OF SERVICE** **453 - 456**
- Report of the Strategic Director; Place (copy attached).
- Contact Officer: Jan Jonker* *Tel: 29-4722*  
*Ward Affected: All Wards*
- 93. VOICE AND UNIFIED COMMUNICATIONS SERVICES PROCUREMENT** **457 - 462**
- Report of the Acting Director of Finance (copy attached).
- Contact Officer: Paul Colbran* *Tel: 29-0283*  
*Ward Affected: All Wards*
- 94. METRO WIRELESS CONCESSION AGREEMENT** **463 - 470**
- Report of the Strategic Director; Place (copy attached).
- Contact Officer: Paul Colbran* *Tel: 29-0283*  
*Ward Affected: All Wards*

## POLICY & RESOURCES COMMITTEE

### 95. WIDE AREA NETWORK - SUSSEX PUBLIC SERVICES NETWORK ("THE LINK") 471 - 480

Report of the Acting Director of Finance (copy attached).

Contact Officer: Paul Colbran Tel: 29-0283  
Ward Affected: All Wards

### GENERAL MATTERS

### 96. LOCAL DISCRETIONARY SOCIAL FUND (LOCAL WELFARE PROVISION) 481 - 580

Report of the Acting Director of Finance (copy attached).

Contact Officer: John Francis Tel: 29-1913  
Ward Affected: All Wards

### 97. RUGBY WORLD CUP 2015 581 - 586

Report of the Interim Lead, Culture, Tourism & Leisure (copy attached).

Contact Officer: Paula Murray Tel: 29-2536  
Ward Affected: All Wards

### 98. ITEMS REFERRED FOR COUNCIL

To consider items to be submitted to the 13<sup>th</sup> December 2012 Council meeting for information.

*In accordance with Procedure Rule 24.3a, the Committee may determine that any item is to be included in its report to Council. In addition, each Minority Group may specify one further item to be included by notifying the Chief Executive no later than 10.00am on the 3<sup>rd</sup> December 2012 (the eighth working day before the Council meeting to which the report is to be made), or if the Committee meeting takes place after this deadline, immediately at the conclusion of the Committee meeting.*

## PART TWO

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### STRATEGIC & POLICY MATTERS

### 99. ADVERTISING & SPONSORSHIP - EXEMPT CATEGORY 3

Report of the Interim Lead, Chief Executive Services (to be circulated).

Contact Officer: Jake Barlow Tel: 29-0395  
Ward Affected: All Wards



**CONTRACTUAL MATTERS**

**100. ROYAL PAVILION AND MUSEUMS CATERING CONTRACT - EXEMPT CATEGORY 3** **587 - 592**

Report of the Interim Lead, Culture, Tourism & Leisure (circulated to Members only).

Contact Officer: Janita Bagshawe

Tel: 29-2840

Ward Affected: All Wards

**PROCEDURAL MATTERS**

**101. PART TWO MINUTES - EXEMPT CATEGORY 3** **593 - 594**

To consider the part two minutes of the meeting held on the 11<sup>th</sup> October 2012 (circulated to Members only).

Contact Officer: Mark Wall

Tel: 29-1006

Ward Affected: All Wards

**102. PART TWO PROCEEDINGS**

To consider whether the items listed in Part Two of the agenda and decisions thereon should remain exempt from disclosure to the press and public and whether any of these items should be submitted to the 13<sup>th</sup> December 2012 Council meeting for information.

*In accordance with Procedure Rule 24.3a, the Committee may determine that any item is to be included in its report to Council. In addition, each Minority Group may specify one further item to be included by notifying the Chief Executive no later than 10.00am on the 3<sup>rd</sup> December 2012 (the eighth working day before the Council meeting to which the report is to be made), or if the Committee meeting takes place after this deadline, immediately at the conclusion of the Committee meeting.*

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions and deputations to committees and details of how questions and deputations can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fifth working day before the meeting.

Agendas and minutes are published on the council's website [www.brighton-hove.gov.uk](http://www.brighton-hove.gov.uk). Agendas are available to view five working days prior to the meeting date.

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

### WEBCASTING NOTICE

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For further details and general enquiries about this meeting contact Mark Wall, (01273 291006, email [mark.wall@brighton-hove.gov.uk](mailto:mark.wall@brighton-hove.gov.uk)) or email [democratic.services@brighton-hove.gov.uk](mailto:democratic.services@brighton-hove.gov.uk)

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Date of Publication - Wednesday, 21 November 2012